

Parent Handbook

Summer 2022



MENTORING ALLIANCE
SUMMER CAMPS

Welcome to MA Summer Camp 2022!

Thank you for registering your child(ren) for MA Summer Camp 2022! We are eager to serve your family this summer and hope that this packet equips you with all the information you need for a fun and smooth experience.

If you have any questions or concerns, please do not hesitate to reach out to our team here at Mentoring Alliance. Contact us at: (903) 593-9211

Summer Camp Weeks

Week 1	5/30 - 6/3
Week 2	6/6 - 6/10
Week 3	6/13 - 6/17
Week 4	6/20 - 6/24
Week 5	6/27 - 7/1
Week 6	7/4 - 7/8
Week 7	7/11 - 7/15
Week 8	7/18 - 7/22
Week 9	7/25 - 7/29

Summer Camps Weeks:

This summer, camp will be hosted at five locations (see below) over the course of 9 weeks. You can sign up your child(ren) for individual weeks or all weeks offered.

Locations:

Moore Middle School
Rice Elementary School
Boulter Middle School *(by TISD invitation only)*
Hubbard Middle School
Higgins Elementary School (Whitehouse)

Ages:

Completed kindergarten through completed fifth grade

Registration

Registering for Summer Camp can be completed on our website:
www.thementoringalliance.com/summer-camp

If you are a current MA After School (Boys and Girls Club) member, you will use the same online portal for registration. However, please do not create a new online account through CampSite. Instead, use your current account and enroll your child for 2022 where you will see the Summer Camp enrollment options.

If you need assistance during the process, you may call or visit our MA Registrars.

Paying for Summer Camp

Thank you for registering your child(ren) for MA Summer Camp 2022! We are eager to serve your family this summer and hope that this packet equips you with all the information you need for a fun and smooth experience.

If you have any questions or concerns, please do not hesitate to reach out to our team here at Mentoring Alliance. Contact us at: (903) 593-9211

There are two easy ways to pay for camp

1. All up front

Keep it simple by paying the full balance of your account at registration.

2. Weekly Payments

Payments are due in advance. Please reference the dates to the right to know when your payments will be due. All due dates are on Fridays.

We highly encourage you choose automatic drafts when enrolling. However, payments can also be made through your parent portal or via money order at our main office.

Note: Payments made before an invoice is generated may result in your overall balance being reduced, rather than applying to a specific week's balance. Please contact us if you have questions.

Past-due payments: Payments are due in advance. Please reference the dates above to know when your payments will be due. Failure to pay by the due date may result in unenrollment from the program. Please make an effort to pay on time.

No-Shows: Our Summer Camp operates on a weekly cycle. For the best experience, we recommend your child attend all 5 days in each week they are enrolled. Repeated no-shows without prior communication may result in unenrollment from the program. Please only register for weeks that you plan to send your child.

Sign up for one, two, or as many weeks as you need!

Deposits and registration fees are per-child.
Financial Aid is available.

Payment

Deposit

Week 1 Payment
Week 2 Payment
Week 3 Payment
Week 4 Payment
Week 5 Payment
Week 6 Payment
Week 7 Payment
Week 8 Payment
Week 9 Payment

Due Date

Due upon registration

May 13, 2022
May 20, 2022
May 27, 2022
June 3, 2022
June 10, 2022
June 17, 2022
June 24, 2022
July 1, 2022
July 8, 2022

What You Need to Know About Camp

Overview of Camp

Tuition Includes:

Breakfast, Lunch, Snacks, indoor and outdoor games and sports, singing, dancing, cheers, arts, crafts, reading and math classes, and bible study.

Meals

Tyler and Whitehouse school districts will provide nutritious meals. If your child has any dietary needs, restrictions or specific food allergies, this information must be given when you register your child.

Clothing:

Campers should come ready to play hard, have fun and get dirty! No sandals please. Each day they will need a bathing suit (one piece for girls), and a towel. Make sure that your camper's name is on everything he or she brings.

Camp Hours

7:30 am to 5:30 pm. Please let us know if you have a special case.

Academics

Tyler and Whitehouse school districts will provide academic instruction on math and reading at camp to avoid summer learning regression.

Special Needs

Unfortunately, MA Summer Camps is not able to accommodate children with special needs who are unable to function within our camp structure.

Our Staff are our Program:

We hire young men and women who are graduated seniors in high school or college-age. Each member of our team has been carefully interviewed and selected to work with our MA Summer Camps campers. Additionally, they go through at least 32 hours of extensive training and a regular evaluation process.

Our Staff are passionate about Jesus and His message and working with children. They are committed to working in the community, are creative, are energetic communicators, are comfortable with change and committed to excellence.

Every aspect of camp is purposefully designed to meet campers where they are and challenge them in their developmental growth. Our camp counselors are critical to making this happen – they are emotionally invested in your child throughout the week and provide a young Christian role model they can look up to.

Camper Photos

Parents will have access to camper photos through their Campsite parent portal. Camper photos can be reviewed under the **Camp Today** tab. Parents will receive your campers photos every week that your child attends. To receive weekly notifications of new photo uploads, **parents must opt in to receiving text messages for updates in their parent portal**. Our **Camp Today** system offers a face recognition feature. To utilize this feature, parents must upload a photo of your child to their camper profile and the system will designate your child's photos through the face recognition software.

What You Need to Know About Camp

Theme Days - Every Friday

WEEK 1: Perfect Paradise

Grab your boogie boards and journey to a tropical land where coconuts, palm trees, and adventure collide.

WEEK 2: The King And Court

Hear ye, Hear ye! You are cordially invited to a royal ball where knights and princesses roam the halls. Dress to impress the royal court by putting together an outfit tailored for a king or queen. Your crown awaits!

WEEK 3: Happy Harvest

Week three is here and it looks to be a great day out at the farm! Come dressed in your finest overalls, straw hats, and rubber boots as we reap what we've sown. Happy Harvesting!

WEEK 4: Diggin' The Past

Put on cargo shorts and grab a shovel as we seek to uncover ancient artifacts of the past. Adventure is calling!

WEEK 5: Joyful Jamboree

The party never stops at summer camp so why would this week be any different? Bust a move and groove while wearing your favorite neon or tie-dye clothing. Why? Because it's time to take our celebration to a whole new level!

WEEK 6: Mary Did You Know?

Gotta clue? There's a mystery to solve and it's up to you! Come dressed as a distinguished detective ready to crack the case of the century.

WEEK 7: Mission Possible

Your mission should you choose to accept it: Put on your best agent attire and team up with your friends to make what seems impossible, possible!
WARNING: This tape will self-destruct!

WEEK 8: The Great Games

Week eight, Game On! Put on your favorite sports gear and live up to the challenge of the decade by competing in the world-renowned Olympic games—camp-style of course.

WEEK 9: Christmas in July

Tired of waiting all year to celebrate everyone's favorite holiday? Well, camp is the place for you! Join us as we celebrate the true meaning of Christmas in MASC fashion. Ah, singing Christmas carols while playing in the sun. July might just be the most wonderful time of year!

What You Need to Know About Camp

Transportation

Bus Transportation

This summer, limited bus transportation will be available to select sites. Students attending the Boulter site will be offered door-to-door bus transportation through Tyler ISD. Additionally, students attending the Whitehouse site will be offered bus transportation through one hub location: Brown Elementary School.

Transportation times for both will be:

Mornings between 7:30 - 8:00 a.m.

Afternoons between 5:00 - 5:30 p.m.

Please let us know if you have a special case.

To register for transportation, you will need to follow specific steps during the initial camp registration process. you will be presented with a Transportation Form. The following instructions will guide you through this process. The first step will be to select which of the two transportation sites your child is attending.

Boulter

On the Transportation Form you will select the transportation method from the dropdown list that is provided. The only option provided is Door-To-Door. In the following dropdown list you will choose the bus option. The only bus option available is TISD School Bus. Next you will also choose a bus option for departing bus details, which will also be TISD School Bus. Please ensure that all selections have been completed and click Submit Form.

Whitehouse

On the Transportation Form you will first select the transportation method. In the dropdown list you will choose Transportation Hub. In the next dropdown list please choose the correct bus indicated by the hub location at which you will drop-off and pick-up your camper.(Brown Elementary).

The Whitehouse bus will go to and return from Higgins Elementary. The departing bus details will be selected for you. Please ensure that all selections have been completed and click Submit Form.

What You Need to Know About Camp

Arriving at Camp

Drop off and Pick-up

- Drop off and Pick-up designees will be made upon registration. Any changes will be made no later than 1 week prior to each week requested. Changes may be requested by calling the summer camp office 903-593-9211, or in writing and given to the Summer Camp Leadership.
- Drop off at the school campus ends at 8:30 am. No Camper may be dropped off after this time unless prior approval has been given by summer camp leadership.
- Pick up at the Main campus begins at 5:00 pm. No member may be picked up before this time unless prior approval has been given by Summer Camp Leadership
- Campers must arrive for the first time no later than Tuesday at 8:30 am on any given week. Campers who have not arrived for the first time will be withdrawn from the program for that session unless prior approval has been given by Summer Camp leadership.
- If you have special requests for exceptions to the Drop Off and Pick-up Policy such as family emergencies, or illnesses, please call Summer Camp leadership at 903-593-9211, or in writing and given to the Summer Camp leadership
- If a camper arrives late or leaves early more than twice per session, they will be withdrawn from the program for the remainder of that session.

Monday Morning Check:

When you drop your child on site you will find our staff ready to welcome you and receive any medication or special instructions.

What to bring *(please label camper's items):*

- Backpack
- Bathing suit (one-piece girls) & towel
- Tennis shoes
- Water bottle
- Bible
- Pillow and blanket for rest time (optional)
- Sunscreen

What not to bring:

- Cash
- Cell phones, iPad, iPods or other electronic devices
- Pocket knives or other sharp objects
- Toys

What You Need to Know About Camp

Safety and Health

Rule of three!

Campers are never alone in a private setting with another camper or counselor. Campers are always in groups of at least three, with two campers and one counselor at a minimum.

Mandated Reporting

State law requires anyone who suspects child abuse or neglect to report those suspicions to the Texas Department of Family and Protective Services (DFPS) or to a local law enforcement agency. Mentoring Alliance adheres to state law guidelines and will report any suspected abuse or neglect within 48 hours of hearing of the suspected abuse or neglect to DFPS or a local law enforcement agency.

Bathroom Policy

Campers are never alone for bathroom breaks. At least two campers always go with one counselor or 2 counselors and a camper.

Weather and Emergency Preparedness

We always have alternative indoor activities and schedules to accommodate rain or high temperatures. We also learn and incorporate Emergency Action Plans.

Peanut Butter Rule

We don't allow campers to bring any nut products due to camper and staff allergies. Lunch and snacks are provided each day. If a camper brings a food item containing nuts, the snack or meal item will be put away until the end of the camp day and the camper will be given the camp lunch or snack. If camper has already begun eating the item, they will be isolated to a different area and the parents will be notified and warned for it to not happen again.

Sunscreen and Hydration

Sunscreen is applied generously each day. Each camper is responsible for bringing their own sunscreen. We allow time for water breaks before and after every activity and strongly recommend campers bring water bottles to camp.

Field Trips

We have the exciting opportunity to take campers off-site for field trips at specific locations this summer. Due to this change we have implemented policies to ensure your child(s) safety:

- No camper(s) can be released off-site. Camper(s) must be at MA Summer Camps site to be picked up from the program.
- Please call a day in advance if there are any early pick-up needs.
- Please check the website for more information about locations and dates when camper(s) could be off-site.

Safety and Health (cont'd)

Medical Care

Each camp site has a full-time health assistant during camp hours that has an American Red Cross Emergency Response certificate, CPR certification and medication administration training. MA Summer Camp has an on-call physician that is available at all times to advise health personnel if needed

Medication

Only prescription medication that is needed during camp hours can be administered. The medication shall be in the original container that identifies the camper, prescribing physician, the name of the medication, the dosage, and the frequency of administration. Loose pills and/or expired medications WILL NOT be accepted or administered.

If an over the counter medication is needed during the camp day, physician consent is required. To ensure the safety of all campers, all medications must be checked into the Health Assistant at your child's site. Campers may not carry their own medication except for medication needed for immediate use for life threatening conditions, such as inhalers and epi-pens with physician consent.

Sick Campers

We want your child and others to have the best camp experience possible. To prevent the spread of illness, children who become sick during their time at camp will not be able to remain and will need to be picked up. Campers will be sent home for symptoms including, but not limited to:

- 100 F degree temperature or higher
- Vomiting or diarrhea

Please do not let your camper return until these symptoms have stopped for 24 hours without the use of medications.

Lice

MA Summer Camp maintains a no lice/nit policy. In the event that your child has lice the parent will be notified and the camper will need to be picked up and treated for lice before they return. Upon returning to camp the camper will be checked by the health assistant before returning to their cabin.

What You Need to Know About Camp

Student Conduct and Discipline

Student Conduct Policy

- Campers should always respect others at the Club, which includes but is not limited to:
 - No name-calling
 - profanity
 - Teasing
 - Inappropriate physical contact
 - ZERO TOLERANCE TO BULLYING
- Campers must stay with their chosen group throughout the duration of the camp day.
- Campers must clean up following all camp activities.
- Campers should always stay with a MA Summer Camps staff at all times.

Discipline

By enrolling your child in MA Summer Camps, you give senior camp counselors the right to properly discipline any unruly behavior. We have worked diligently to set attainable behavioral expectations to be followed daily. If a camper does not adhere to the rules and expectations, the senior counselor assigned to that camper may be brought in to assist with discipline.

- Examples of discipline may include removing a camper from a group activity or result in a camper helping a senior counselor in cleaning up a camp area. Both the senior counselor and the camper will participate in the clean-up activities together while discussing ways to correct the camper's behavior. The senior counselor will also ensure this activity ends on a positive note. If a camper's behavior does not improve after several attempts, then suspension or removal will be the next step.
- The Director in charge of the Summer Camp has the right to exclude children from the program, if a chronic pattern of misbehavior continues to occur after repeated reprimands by the staff. An excessive amount of misbehavior results in total disruption of the schedule for all children.
- Each significant reprimand will be documented by the staff, signed by the parent/guardian, and kept in the child's file. If the pattern of misbehavior continues, the Summer Camp Director reserves the right to suspend the child from the program.
- Every child in the Summer Camp program is important. We want to make sure that each child continues to receive the quality of care the parents expect for their children. We want to have a safe and enjoyable environment for every child.

Camper Conduct Policy

Campers will be expected to follow the expectations below and will sign this agreement (see next page) with their cabin each Monday:

- I will be respectful
- I will be responsible
- I will be ready to go
- I will follow Instructions
- I will not hit, bite, pull hair, push or yell
- I will keep my hands to myself
- I will not have contact with the opposite gender (guys with guys/girls with girls)
- I will stay with my cabin and counselor
- I will not bring toys or electronics to camp
- I will wear closed toe shoes except when in water activities
- I will keep my clothes on at all times
- I will not share blankets, pillows, or hair products

Following these expectations allows for all campers to have a safe, fun time at camp. If you have a question about the expectations, please ask your child's counselor or a member of site leadership team.

Consequences

If a camper chooses to not adhere to the expectations, it will result in:

*1st offense: warning

*2nd offense: warning/ if same as 1st offense counselor may use time away from activity

*3rd offense: send to Sr. Counselor

Once the camper is sent to the Sr. Counselor, the situation will be written down on camper discipline form so parents can be made aware of the incident.

If the camper is written up 3 times within the same week, this will result in suspension or dismissal from camp based on the Director's discretion. The Director in charge of the Summer Camp program has the right to exclude children from the program, if a chronic pattern of misbehavior continues to occur after repeated reprimands by the staff.

Immediate action will be taken if there is profanity, physical contact, bullying.

Rewards

The key to discipline first starts with how you interact with your campers. The more you encourage/give positive feedback to the camper's that are meeting the expectations, the more the campers who may not be following expectations will want the positive attention.

1. Positive feedback
2. Opportunity to win COW awards (Camper of the Week)

Camper Agreement

1. Listen and obey your counselor.
2. Behavior will be respectful of others... no cursing, put downs, bullying, fighting, etc.
3. Be at all scheduled activities.
4. No cell phones, gum, firecrackers, magazines, weapons, or drugs.
5. All campers will dress modestly.
6. No walking around the camp without clothes on.
7. No physical contact with the opposite sex, such as holding hands, kissing, arms around each other, etc.
8. No writing on camp property (walls, tables, chairs... etc.)

Attention Camper:

If you are concerned or upset because a camper is picking on you, cursing, etc. or the counselor isn't treating you well, please tell the Camp Director, your senior counselor, or counselor (if it's a camper issue). We will handle the situation and make it better without getting you in trouble with your cabin mates or counselor.

Counselors will hold onto the agreement until Wednesday club, when you will hand it into the Sr. Counselor who will file it away.

I have read all the above Mentoring Alliance Summer Camps guidelines and agree to obey them.

SIGNED:

1 _____

2 _____

3 _____

4 _____

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____

Counselor: _____

Week: _____
